

# **SAGEMCOM**

## **SAP SNC Portal**

**User Guide for  
Suppliers**

**M1, M2b Modules - Edition 1**

Direction des Achats/Ph.Longuet

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## SAP SNC – How to get started with Sagemcom SNC

### 1 - SNC Portal, what are features ?

- SNC is an application enabling Sagemcom Suppliers' to retrieve Purchase Order on Internet and to answer Sagemcom
  - *Other flows are available: Forecasts, Advanced Shipment Notification, Schedule Agreement, Shortage Display, and so on..*

### 2 – How to handle SNC ?

- Sagemcom realised a list of training document enabling Suppliers' employees to get trained on SAP SNC step by step. Have a look further...

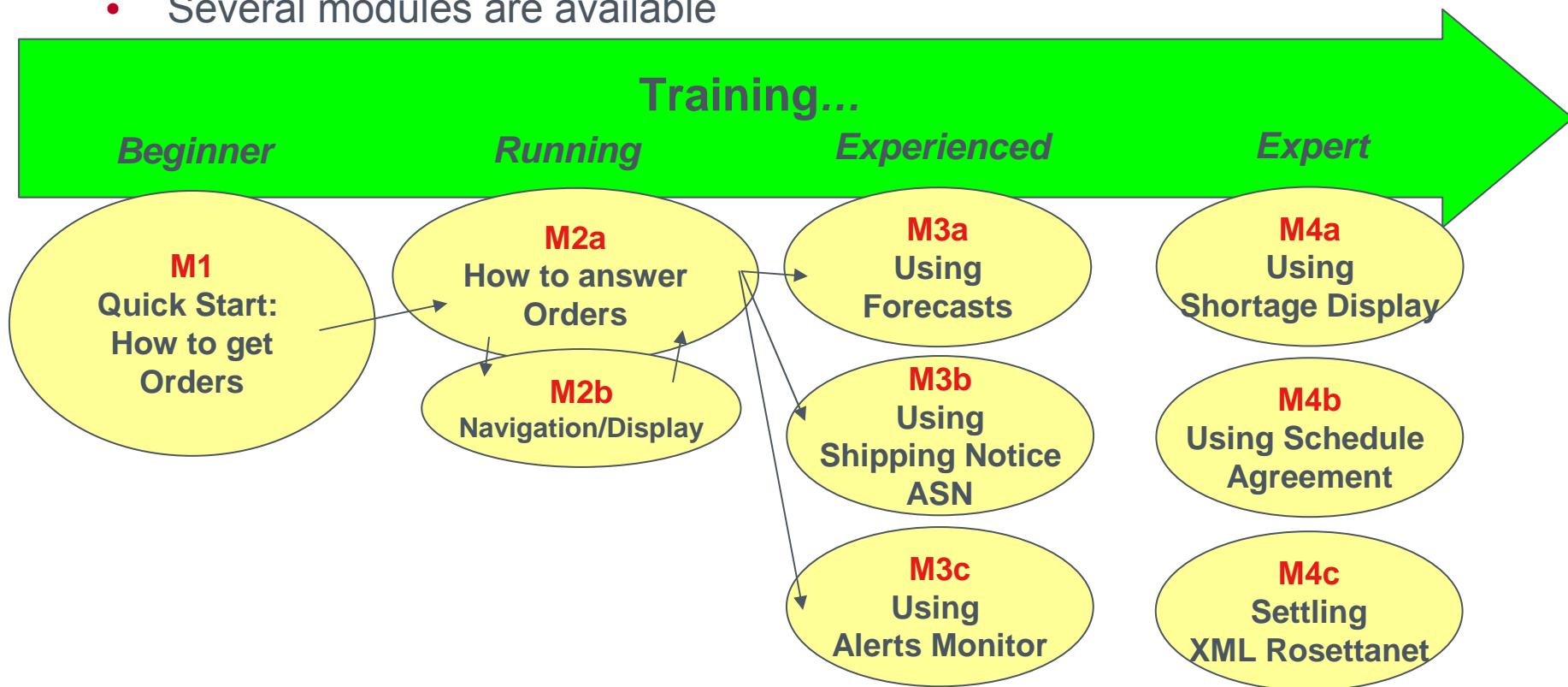
#### Notes

- You will find these documents on <http://www.sagemcom.com/suppliers/> then « SNC document »
- This document is a property of Sagemcom, you must ask Sagemcom for autorisation before

## SAP SNC – Regular training on SNC portal

Let become experienced **step by step** on SNC

- Several modules are available



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## SNC – Training

Module 1 – Quick start, How to get orders



# Objective M1: Getting Orders !

## SAP SNC – Module 1 – Quick start, **two steps**

### Quick start *(for persons managing orders)*

#### 1. To connect to Sagemcom SNC through Internet

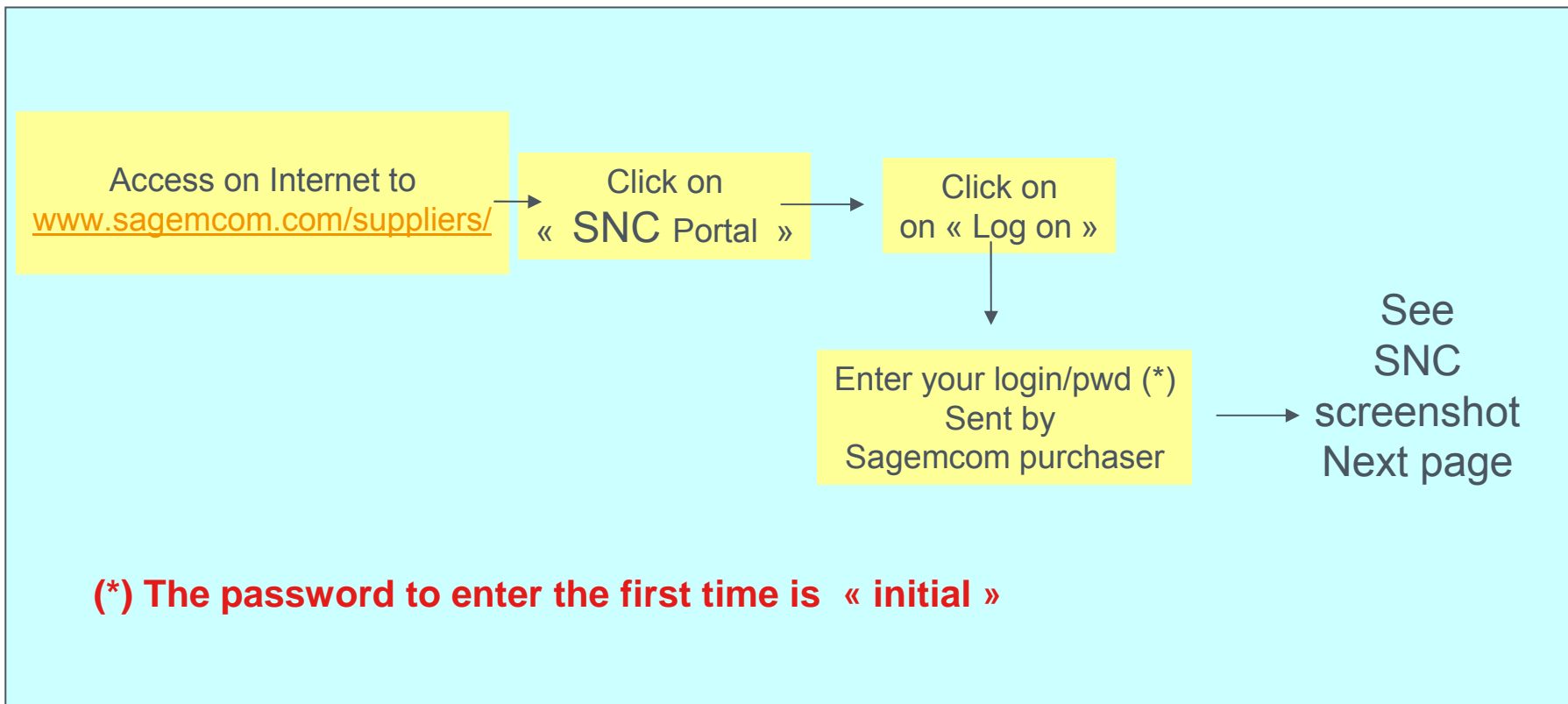
- *Following PC hardware configuration is advised: 19inches display, Excel application for orders list import, access to Internet with a firewall passthrough for 44300 port (ask your internet internal provider)*
- *Your login/password have been transmitted by Sagemcom purchaser*
- *In order to enter properly your login/password – have a look on following sheet or on training video on [sagemcom.com/suppliers/](http://www.sagemcom.com/suppliers/) site then « SNC training document »*

#### 2. Read / Export the orders list

- *You will be able to read your orders, to get them on an Excel file. How to answer Sagemcom order is explained in SNC Training module M3 on <http://www.sagemcom.com/suppliers/>.*

## SAP SNC – Step 1 – Connection to SNC start

### How to get connected



## SAP SNC – Step 1 – Connection screen to SNC

### Objectives

- To log on the SNC portal as a unique user
- To be recognized as a defined supplier in the system

### Rules

- 1 Click on
- 2 Enter the user ID and password
- 3 Click on OK

**Connection to the server**  
**URL: <http://www.sagemcom.com/suppliers/> then SNC portal**

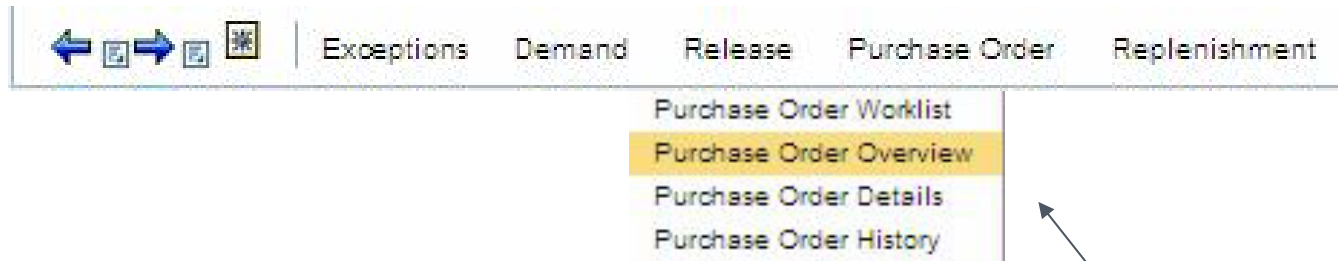
**Change your Password at the first connection**

**(\*) The password to enter the first time is « initial »**



## SAP SNC – Step 2 – SNC tabs

Once you're connected, you can select a tabs amongst following :



Click on "Purchase Order"  
and select "Purchase order Overview"

### Notes

1 – If you can't connect to SNC, please, contact your Sagemcom purchaser or send an email to [support-purchasing-tools@sagemcom.com](mailto:support-purchasing-tools@sagemcom.com)



## SAP SNC – Step 2 - PO overview

### Objectives

- Make the list of Purchase Orders

### Rules

- Selection criterias to use in priority are
  - Customer location
  - Product
  - Delivery date
- Once the selection done, click on **Go**

### Menu Path: Purchase Order > Purchase Order Overview

**Purchase Order - Overview (Supplier View)**

Supply Network Collaboration - SUPPLIER - Business Partner: 809130101

Selection

View: **STC** | **Reset Selection**

Customer Location: **1681** **2** To:

Ship-From Location:  To:

Ship-To Location:  To:

PO No:  To:

Product:  To:

UPI Material:  To:

Manufacturer:  To:

MT Part Number:  To:

Header Status:

Delivery Date:  To:

**Enter « Customer location » = 1681 for Sagemcom Tunisie or 311D for Sagemcom BYO or 1110 for Sagemcom RMM (Matchcode available)**

Purchase Orders

**Export** **Print PO** **Reset PO** **PO History** **Apply Release to PO** **Cancel Release to PO** **PO Release to PO** **Print PO**

View: **Print View** | **Print Vendor** | **Export**

PO No	Supplier	Company	Header Status	Del. Status	Change Distribution Status	Conf. Status	Document Date/Time	Notes	PO Created
2010190220	809130101	84081COA08	Open	Published to Supplier	Published to Supplier	Partially Confirmed	15.01.2010 00:00:00		
2010180221	809130101	84081COA01							
2010180222	809130101	84081COA01							
2010180223	809130101	84081COA01							
2010180224	809130101	84081COA01							

**3 – To display « PO Detailed »:**

- Click on square at left side of the lien
- Then click on « Détails »

### 4 – To retrieve PO list:

- Click on « Export »
- Save on EXCEL
- Remark : Acrobat pdf format for orders are not available in the SNC release

## SAP SNC – Step 2 – Purchase Order Details

### Purchase Order Details

The screenshot shows the SAP Purchase Order Details interface. Key fields and sections are annotated with arrows pointing to a legend:

- PO No. 2910190142** (PO Number)
- Supplier: R591330101** (Supplier - S ou Rxxxx number in Sagemcom ERP)
- Customer: SAGEMCOM** (Customer – Send the orders)
- Conf. Status: Partially Confirmed** (Header status open, partially delivered, and so on...)
- Statut de Distribution: Published by Supplier** (Statut de Distribution – Document by Sagemcom or by supplier)
- Confirmation Status: Confirmed or not by supplier**
- Document Date: 15.03.2010** (Document Date – SNC PO Date)
- Notes** (Notes – If there is, an information has been sent by Sagemcom)

The PO Items table is also annotated:

- PO Items** (PO item)
- Item 10** (item)

**Legend:**

- **PO**
- **item**
- **D**
- **O**
- **n**
- **O**
- **t**
- **u**
- **s**
- **e**
- **A**
- **f**
- **i**
- **c**
- **h**

PO Item No.	Item Cat.	Item Status	Product	Total Qty	UoM	Deliv. Date	Ship. Date	Price	Cryp.	Prü.	Footst.	Notes	Ship-From Loc.	Conf. Status
15	Normal	Open	180384298_001	10	PC	15.03.2010	15.03.2010	100.00	EUR	O	1	PC	R591330101	Not Confirmed
25	Normal	Open	180384298_001	15	PC	15.03.2010	15.03.2010	100.00	EUR	O	1	PC	R591330101	Partially Confirmed
35	Normal	Open	180504841_002	50	PC	15.03.2010	15.03.2010	10.00	EUR	t	1	PC	R591330101	Confirmed

SL No.	SL Type	MPN material	MPN	MR	Deliv. Date	Deliv. Time	Ship. Date	Ship. Time	Qty	UoM	Res. Qty
1	Request	191110289-07	STMP621716TR	ST-MICROEL	15.03.2010	12.00.00	15.03.2010	07.10.00	10	PC	

## SAP SNC – Step 2 – Miscellaneous

### Notes (text field)

- *Text coming from Sagemcom PO are available in SNC « Notes ». The supplier can also write « Notes » in PO items*

### PO list, csv file download

- *Sagemcom can configure SNC so that the list of PO items to be confirmed is issued on SNC*
  - *Go to « Tools » then « File transfer » then « Download Center »*
  - *A csv file can be read with Excel (Have a look on Excel Help)*
- *In « PO Detailed », the supplier can retrieve the order electronic copy by clicking on « Download » (csv file).*
  - *A csv file can be read with Excel (Have a look on Excel Help)*

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## **SNC – Training**

**Module 2b – Navigation/Display**




## SAP SNC – Module 2b - Basic navigation, Homepage customizing

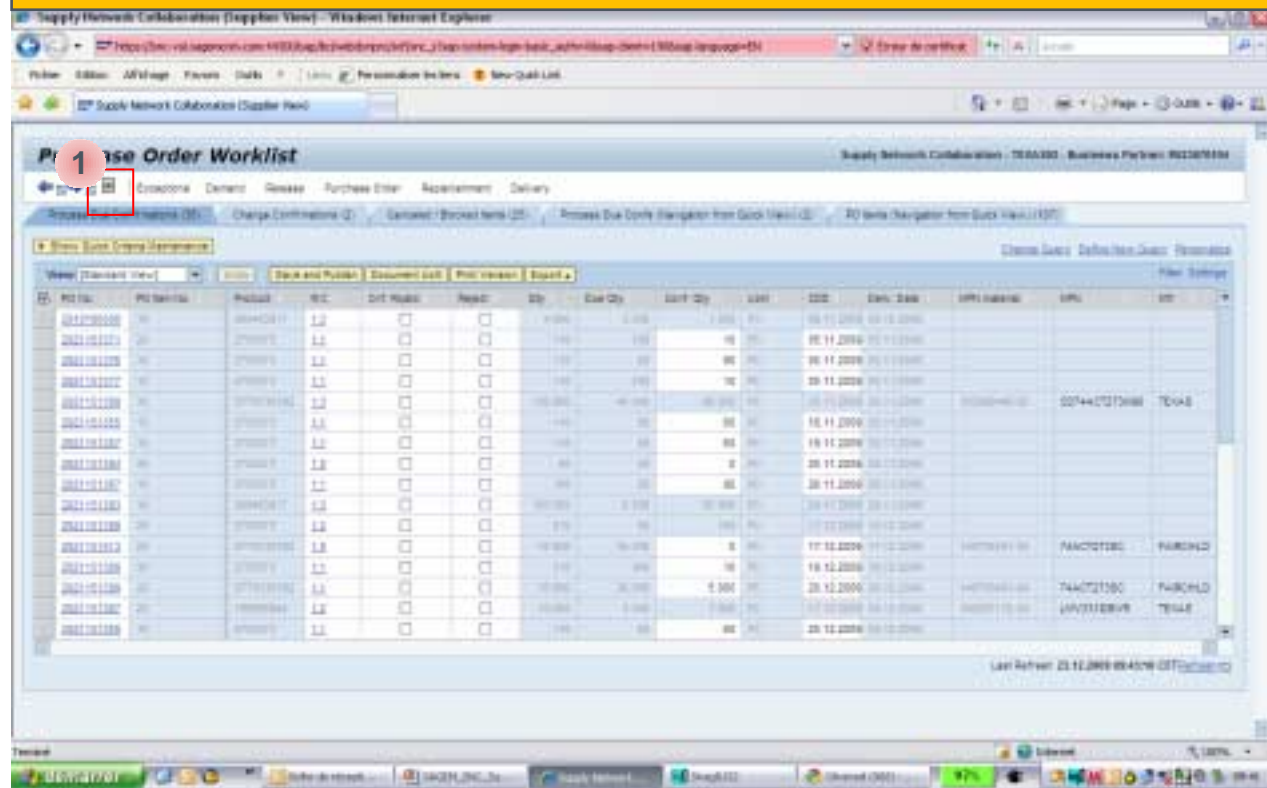
### Objectives

- To define the first screen after connection (PO list, Alert monitor, quick view...)

### Rules

- To define the current screen as the homepage of the SNC portal, click on 

### Menu Path: Available on all screens



PO No.	PO Status	Release	RC	Diff. Ratio	Need	Qty	Est. Qty	Est. Qty	Unit	ZZZ	Est. Date	SPR. Material	SPR.	ST
20021012000	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012001	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012002	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012003	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012004	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012005	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012006	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012007	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012008	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012009	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012010	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012011	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012012	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012013	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012014	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012015	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012016	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012017	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012018	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012019	20	2000000	2.0			100	100	100	PC		08.11.2009			
20021012020	20	2000000	2.0			100	100	100	PC		08.11.2009			






## SAP SNC – Module 2b - Basic navigation

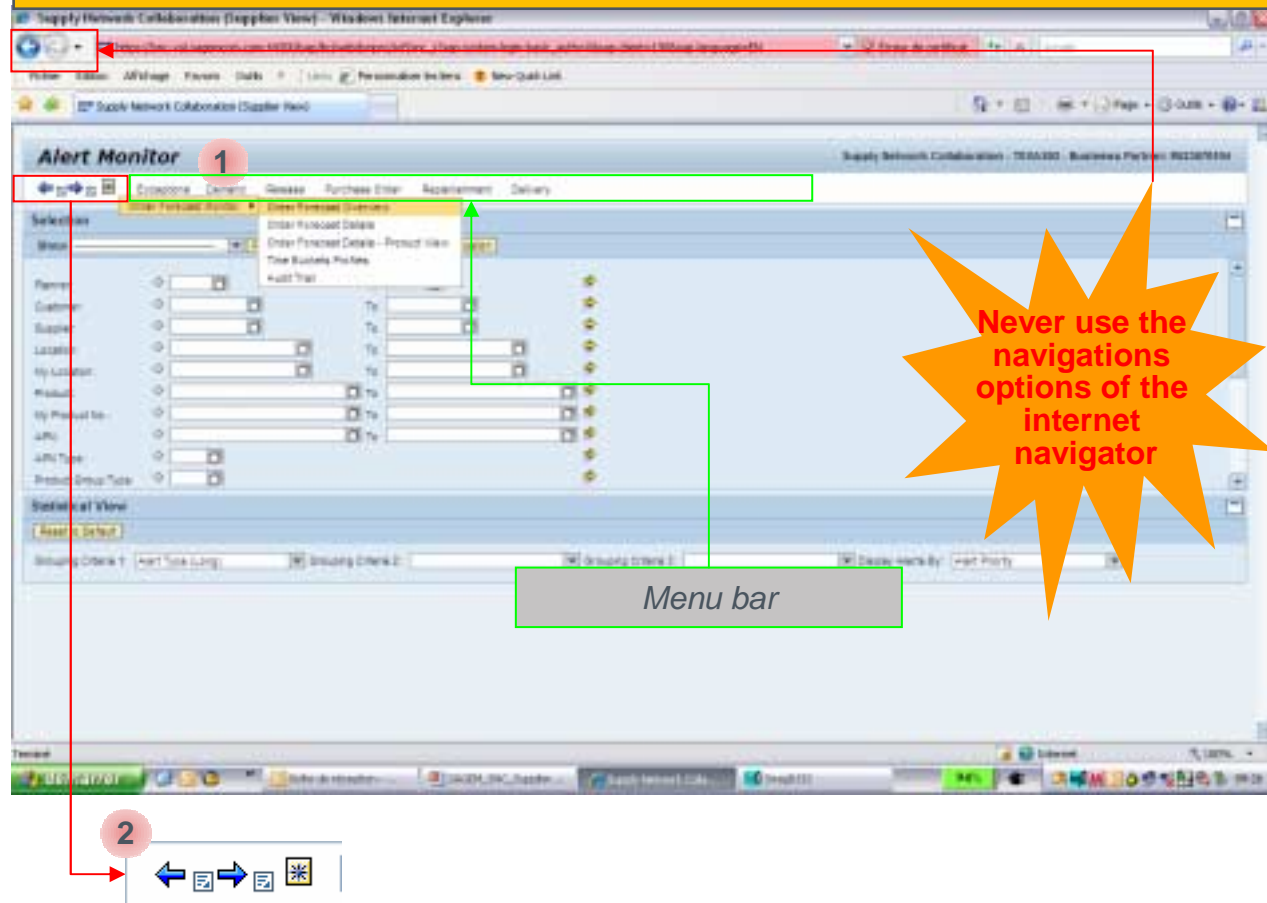
### Objectives

- To start a transaction
- To navigate through the previous screens...

### Rules

- 1 To start a transaction, click on the relevant menu, the submenu (depend of the menu) and the transaction
  - 2 To go back to the previous screen, click on 
- To go back to the next screen, click on 
  - To select the screen to reach, click on 

### Menu Path: Available on all screens



**1**

**2**

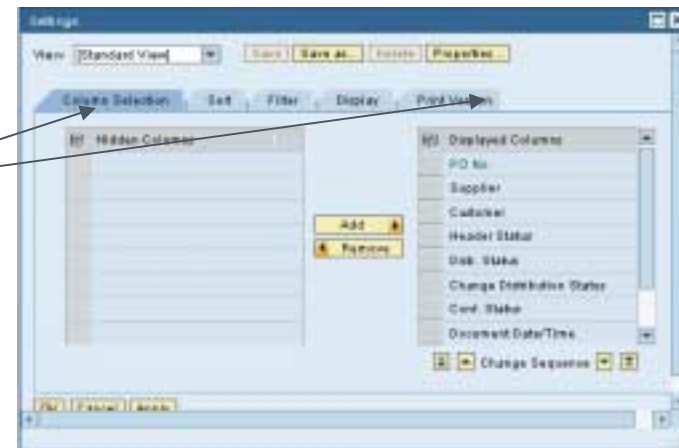
Menu bar

**Never use the navigations options of the internet navigator**

## SAP SNC – Module 2b – Display options

### SNC enable to adjust **display options** in each tab


1. User can access to « **Filter** » - « **Settings** » on right of each windows. By clicking on « **Settings** », user can see the following screen
2. The user can hide or unhide any fields, or change the column number. These settings can be saved in a file (Press « **Save as** »). Once saved, the user can select this view in « **Display** »





## SAP SNC – Module 2b - Quick View

The Quick view enables to display a **overview** of pending operations (Order items, Schedule agreement items, ASN, and so on...)

1. Tip : Choose « Quick view » as the default page (by clicking on ,
2. Adjust your « sélection » to display only the products you want to follow
3. Refresh if necessary
4. Do not refresh with Internet Explorer button but with «Go »

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## **External Guide - Appendix**

**Edition 1**



## SAP SNC – Orders and confirmations – Flows and actions

	Sagemcom	Sagemcom	Suppliers
<i>Application</i>	<i>on ERP (SAP R3)</i>	<i>on SNC</i>	<i>on SNC</i>
<b>Orders</b>		<i>Accept or Reject partial confirmation</i>	Display orders, Confirmation, ASN
<b>Forecasts</b>	OP+PR published	Displaying	Suppliers Planned Receipts
<b>Shortage display</b>	Inventory and needs	Displaying	Displaying
<b>Schedule Agreement</b>	SA items	Displaying	confirmation, ASN
<b>Alerts Monitor QuickView</b>		Yes	Yes

## SAP SNC – Frequently Asked Questions (FAQ)

### Q1: How a supplier to get login/password for connection ?

- Contact support-purchasing-tools@sagemcom.com

### Q2: Access to SNC page doesn't work properly

- Check your Internet Access ? Check your firewall allow port 44300 (error IE 502)

### Q3: 15mn after my last action, screen becomes ununderstandable

- Your session has expired, click on « Refresh » of your Internet Explorer

### Q4: Datas seems to be out of date

- Click on « Refresh » on top and left (Monitor: Click on right and bottom)

### Q5: Supplier attempts to click on « Print version »

- Message is : « Print version Communication failure:RFC destination failure SALVxxxx does not exist » or « No Authorization for device LP01 ». Acrobat pdf format order is not available. A workaround is prepared by Sagemcom. Click on « Download » if you want to keep an electronic copy of the order

## **SAP SNC – Frequently Asked Questions (FAQ)**

### **Q6: Displaying a red icon when I « Check » or « Publish » an order**

- It means SNC can not accept your response (example: changing delivery date to close of the initial delivery date, and so on....)

## SAP SNC – Main translations

....

- 1 - SNC = Supply Network Collaboration
- 2 - AR = PO confirmation
- 3 - Programme de livraison (Pgm-liv) =  
Schedule Agreement
- 4 - PAL = Plan d'arrêt de ligne (Moniteur SMI)  
= Shortage display
- 5 - ASN = Avis de livraison =Advanced  
Shipping Notification
- 6 - SMI = Stock géré par le FRS  
= Supplier Managed Inventory

Exceptions	Exceptions
Quick view	Affichage Rapide
Alert Monitor	Moniteur des alertes
Demand	Besoins
Release	Appel
Purchase Order	Commande
PO Item	Poste de commande
Delivery Schedule	Échéance de poste de commande
Replenishment	Réapprovisionnement
Delivery	Livraison
Customer planned requirements	Demande client planifiée (OP, DA)
Customer Firm requirements	Demande client Ferme (Commande)
Supplier Planned Receipts	Entrées Fournisseurs planifiées
Supplier Firm Receipts	Entrées Fournisseurs fermes (AR)
Query	Requete
Settings	Options
Tab	Onglet

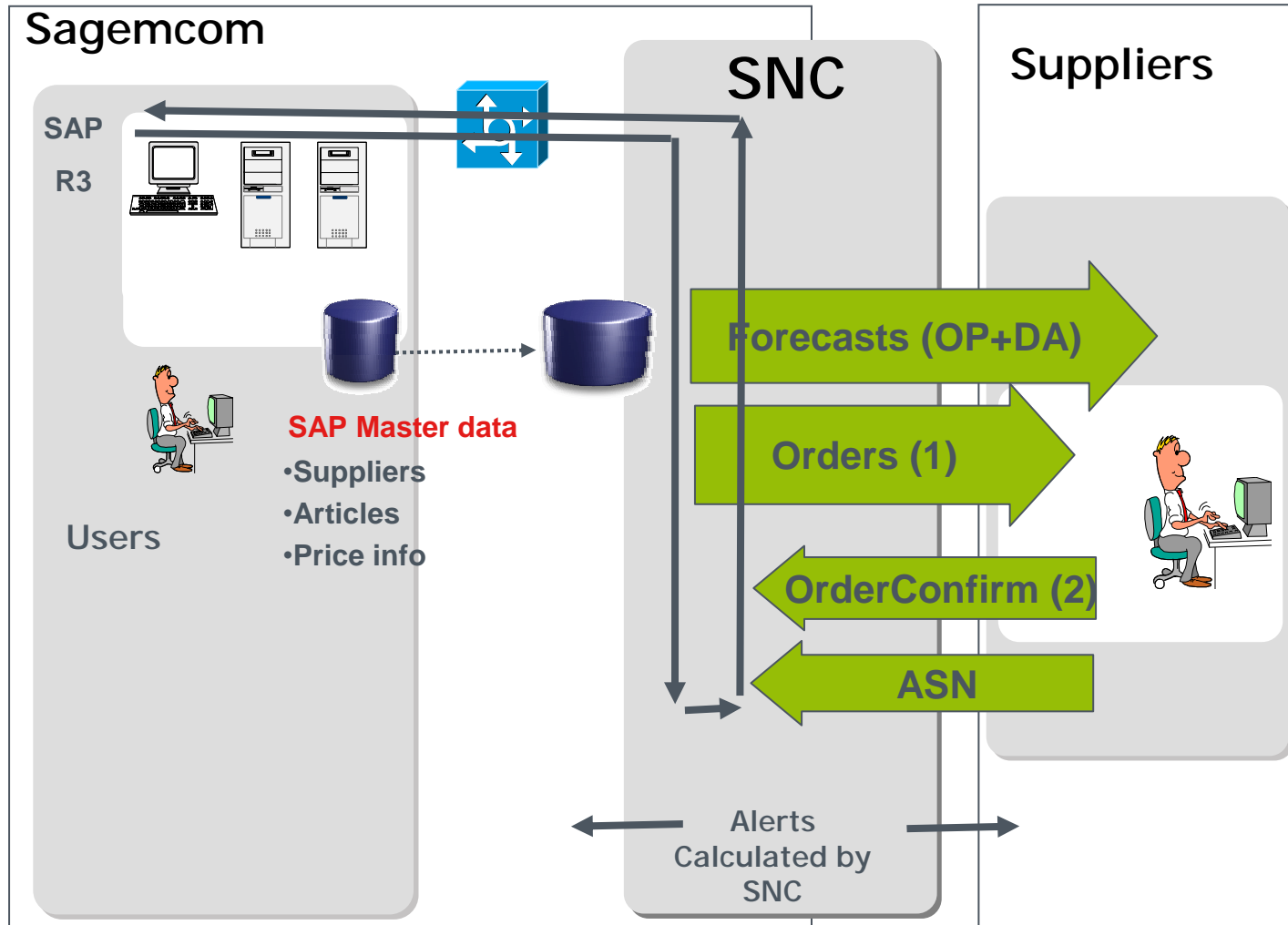
## SAP SNC – Main SNC features

### SAP SNC – Collaborative portal

- - Publishing **Forecasts**
  - Publishing **Orders**
  - Receiving **Orders Confirmation and Notes**
  - Publishing **Schedule Agreement**, Receiving **SA Confirmation and Notes**
  - Receiving **ASN (Advanced Shipping Notification)**
  - Collaboration on **Shortage Display**
- Connection with **XML Rosettanet ou csv**
- *and also*
- **Alerts Monitor**
- Exportation of datas in EXCEL files, automated generation of csv file (PO Confirmation, Forecast, etc...)



## SAP SNC – Information Exchange between Suppliers and Sagemcom



Example of order exchange steps:

1. Published by Customer
2. Acknowledged by supplier
3. Published by Supplier